

# Memorandum

Eastern District of Virginia  
United States Attorney's Office



Subject

*United States v. David Alcorn, Aghee William Smith, II,  
Norma Coffin, and Thomas Barnett*  
Case No. 2:19cr47

Date

October 5, 2021

To

Clerk's of the Court  
U.S. District Court  
Norfolk, VA 23510

From

Melissa E. O'Boyle  
Assistant United States Attorney

Please issue one hundred (100) blank subpoenas in the above- referenced case which is scheduled for trial on November 16, 2021 at 10:00 am, in Norfolk before the Honorable Raymond A. Jackson, U.S. District Court Judge.

Thank you.

AO 89 (Rev. 08/09) Subpoena to Testify at a Hearing or Trial in a Criminal Case

## UNITED STATES DISTRICT COURT

for the

Eastern District of Virginia

United States of America )

v. )

David Alcorn, Aghee William Smith, II, Norma Coffin,  
and Thomas Barnett )

Defendant )

Case No. 2:19cr47

## SUBPOENA TO TESTIFY AT A HEARING OR TRIAL IN A CRIMINAL CASE

To:

**YOU ARE COMMANDED** to appear in the United States district court at the time, date, and place shown below to testify in this criminal case. When you arrive, you must remain at the court until the judge or a court officer allows you to leave.

Place of Appearance: Walter E. Hoffmman U.S. Courthouse 600 Granby Street Norfolk, VA 23510	Courtroom No.: 4 Date and Time: 11/16/2021 10:00 am
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You must also bring with you the following documents, electronically stored information, or objects (*blank if not applicable*):

(SEAL)

Date: 10/05/2021

CLERK OF COURT

  
 Signature of Clerk or Deputy Clerk

The name, address, e-mail, and telephone number of the attorney representing (*name of party*) U.S.A  
 \_\_\_\_\_, who requests this subpoena, are:

Melissa E. O'Boyle  
 Elizabeth M. Yusi  
 Andrew C. Bossi  
 Assistant United States Attorneys  
 Office of the United States Attorney  
 World Trade Center, Suite 8000  
 Norfolk, Virginia 23510  
 (757) 441-6331

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**PROOF OF SERVICE**

This subpoena for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

☐ I served the subpoena by delivering a copy to the named person as follows: \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

☐ I returned the subpoena unexecuted because: \_\_\_\_\_  
\_\_\_\_\_.

Unless the subpoena was issued on behalf of the United States, or one of its officers or agents, I have also  
tendered to the witness fees for one day's attendance, and the mileage allowed by law, in the amount of  
\$ \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ 0.00 .

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

CLERK US DISTRICT COURT  
NORFOLK, VIRGINIA

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